

GOVERNMENT OF ANDHRA PRADESH
AGRL. MARKETING DEPARTMENT

OFFICE OF THE COMMISSIONER AND DIRECTOR OF AGRL.MARKETING,
GUNTUR

Tender Notice No.16/SE(AM)/AP/GNT/2018-19,Dt.21-9-2018

TENDER NOTICE

1. Sealed Tenders are invited in the prescribed form for the work **“EXPRESSION OF INTEREST FOR OPERATING PRIMARY PROCESSING CENTERS FOR TURMERIC AND GROUND NUT IN THE STATE OF ANDHRA PRADES (2018-19”** from Farmers Produce Organizations (FPOs) / Farmers Producer Company (FPCs) / Producer Organization Promoting Institutions (POPIs) by the undersigned from the date of publication of notice upto 3.30 P.M. on 8-10-2018 and will be opened by them on the same day at 4.00 PM in presence of FPOs / FPCs/POPIs or their agents.
2. Last Date of receipt of application for Tender schedules duly attached with the D.D towards cost of tender schedules is 8-10-2018 @3.00 PM. Tender schedules will be issued on the working days during the office hours from the date of publication of Tender Notice upto 8-10-2018 @ 3:00 PM.
3. The cost of tender schedule of Rs.2,000/- (Rupees Two Thousand only) should be remitted through demand draft drawn in favour of **Superintending Engineer(AM)Guntur** on any Nationalized Bank. The cost of tender schedules will not be refunded under any circumstances and Tender schedules will not be sent by post.
4. There will be a pre bid meeting with all the intending FPOs / FPCs/POPIs @11.00 AM on 28-9-2018 in the O/o the Commissioner & Director of Agrl.Marketing, Govt. of A.P, Guntur.
5. The tenderer can be FPO/FPCs/POPIs etc. The tenderer shall be a single entity and any consortium between the tenderer and any other entity is not allowed to participate in the tender.
6. The tenderer shall be FPOs/ FPCs/ POPIs duly registered.
7. The average turnover of the bidder in the last two financial years namely 2016-17 & 2017-18 should be minimum Rs.10.00 Lakhs but should not be zero in any of these years.
8. The bidder must have the required resources and should have minimum one year of experience of operating and maintaining a primary processing unit.
9. The applicant/ organization can choose to bid for one or more PPCs out of the proposed four locations.
10. Unless declared to the contrary, tender shall remain valid for a period of 90 days after the last date for submission of tender. Any tender valid for a shorter period shall be treated as non-responsive and rejected.
11. The FPOs / FPCs/POPIs will be allowed to submit the tenders either personally or through his agent or by Registered Post. In case of submission of tenders by post, the risk and responsibility for either loss or delay in transit of the same has to be born by the them and the tender opening authority will not accept any responsibility.

**AGRICULTURAL MARKETING DEPARTMENT
GOVERNMENT OF ANDHRAPRADESH**



**INVITATION OF EXPRESSION OF INTEREST FOR
OPERATING PRIMARY PROCESSING CENTRES FOR TURMERIC AND
GROUNDNUT IN THE STATE OF ANDHRA PRADESH
(2018-19)**

OFFICE OF THE COMMISSIONER AND DIRECTOR OF AGRICULTURAL MARKETING
GOVERNMENT OF ANDHRA PRADESH
GUNTUR-522004

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1 PREFACE

1.1 SCHEDULE

Sl.No	Description	Date	Time
1	Issue of Tender Schedules for EOI from O/o C&DAM	21-9-18 to 8-10-2018	On working days in working hours
2	Pre-Bid Meeting	28.09.18	11:00 am
2	Last date and time for submitting the bids as hard copy	08.10.18	3:30 pm
3	Opening of EOI	08.10.18	4:00 pm
4	Release of RFP	To be informed later	

2 BACKGROUND OF PROPOSAL

2.1 GENERAL INFORMATION

Agricultural Marketing Department, Andhra Pradesh (henceforth be called Department or Authority) was established in 1962, bifurcating from the Agriculture Department to enforce the provisions of the Agricultural Produce Markets Act and other schemes of the Department. The responsibilities of Department includes market regulation, market facilitation, market promotion, market information and farmer's welfare.

The Department has 191 AMCs and 96 Rythu Bazars under it wherein various agriculture and horticulture commodities like paddy, maize, groundnut, chilli, turmeric, mango and tomato etc., are traded across the state.

2.2 ABOUT THE PROJECT

The Department is setting up Primary Processing Centres (PPC) at different locations for different commodities over a period of time, as a part of its initiative of modernising market yard. To start with, the department is setting up PPC for turmeric processing at following three locations:

- Duggirala Market Yard, District Guntur
- Bhattiprolu Sub-yard (Duggirala), District Guntur
- Kadapa Market Yard, District Kadapa

And, groundnut processing centre at:

- Adoni Market Yard

The current invitation is to Express Interest in Operating the Primary Processing Centres to be set up at above four locations.

2.3 OBJECTIVES OF INVITING THE PROPOSAL

The objective behind the issuance of EOI is to enable the agriculture market department in empanelment of Farmer Producer Organisations (FPOs)/ Farmer Producer Companies (FPCs)/ Producer Organisation Promoting Institution (POPI) to **operate and maintain Primary Processing Centres (PPC) for turmeric at the selected locations.**

By setting up the PPCs, Department of Agriculture Marketing is targeting to achieve the following objectives:

2.3.1 Extending processing services to farmers at competitive rate:

The main objective is to enable the farmers to capture greater share of the value chain by including processing prior to selling the produce to the traders or other buyers. The PPC will ensure that these services are reaching to the farmers' at the most competitive pricing.

2.3.2 Improving the quality of the produce:

With the setup of the quality assaying labs in different marketing yard, it is possible to judge the quality of the products before bidding for the price. The PPC will ensure that the produce quality improves so that farmers can fetch the better prices for their produce.

2.3.3 Better price realisation for the farmers:

The department will ensure the better price realisation for the farmers by reducing the cost of processing and securing higher price for the produce. This includes besides setting up processing centres other initiatives like to develop storage infrastructure and promoting inter-mandi trade.

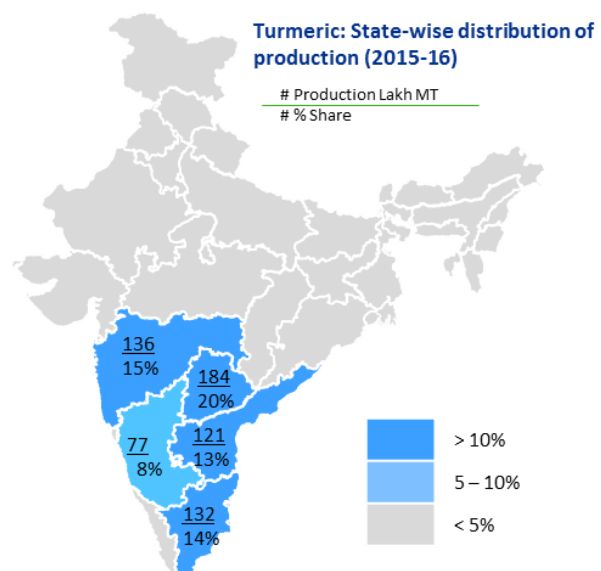
2.3.4 Establishment of forward linkages:

The improved quality and better processed product will lead to the possibility of establishing better forward linkages. The department will also ensure to bring more buyer on the platform.

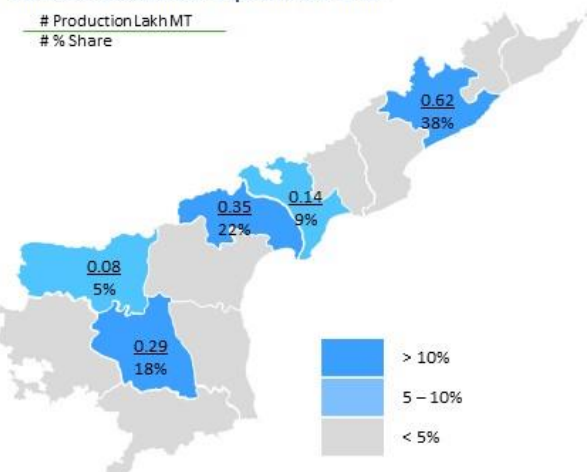
2.4 TURMERIC PRODUCTION SCENARIO

India is the largest producer, consumer and exporter of turmeric. India accounts for 80% of the world's turmeric production with production around 11.3 Lakh MT. After India other producers are China (8%), Myanmar (4%), Nigeria (3%), and Bangladesh are other producers.

54% of the country's production of turmeric comes from the four states of South i.e. Telangana, AP, Tamil Nadu and Karnataka. Telangana is the largest producer of turmeric with 20% (1.8 Lakh MT) followed by Maharashtra at 15% (1.4 Lakh MT). (as per 2015-16 data). In 2016-17, Andhra Pradesh's production of turmeric was around 1.7 Lakh MT (15%) of the nation's production.



Turmeric: Distribution of production in AP

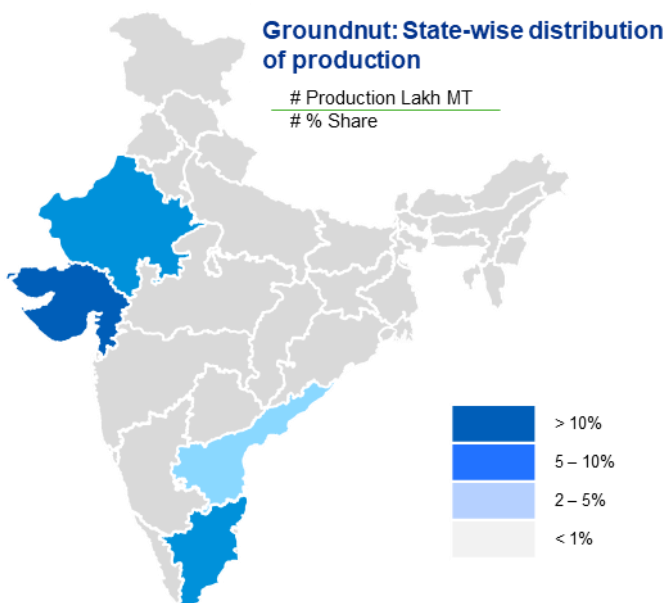


In Andhra Pradesh, major turmeric growing belt includes Guntur, Kadapa, Krishna and Vishakhapatnam, which together contributes for almost 84% of the state's turmeric production. Visakhapatnam is the largest producer of turmeric in Andhra Pradesh with 38% (0.62 Lakh MT) followed by Guntur with 21% (0.35 Lakh MT) of the produce.

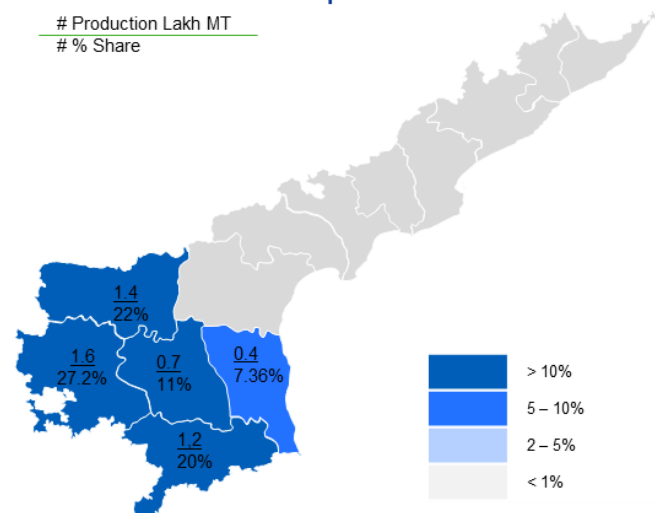
2.5 GROUNDNUT PRODUCTION SCENARIO

Groundnut is called as the ‘king’ of oilseeds. It is one of the most important food and cash crops of our country. India is the second largest producer of groundnuts in the world. Indian groundnuts are available in different varieties: Bold or Runner, Java or Spanish and Red Natal.

Production in India is highly dependent on rainfall, majority of production done in Kharif season under rain-fed condition. Gujarat leads the country’s Groundnut production with about 41% share. Rajasthan and Tamil Nadu together contributes about 26%. In terms of area under cultivation Andhra Pradesh stands just next to Gujarat with 18% share of acreage under Groundnut cultivation.



Groundnut: Distribution of production in AP



During the year 11-12 to 16-17 Andhra Pradesh had an average production of 6.4 Lakh MT with 10.5 lakh Ha under Groundnut cultivation. The production is rain-fed with 70% of output contributed from Kharif season.

The Rayalaseema region including Anantapur, Kadapa, Kurnool and Chittoor district contributes more than 80% of the state’s total Groundnut production. Anantapur alone contributes around 35% of the total production based on 5 year average. The production however, shows

a high fluctuation which is directly related to rainfall during the year.

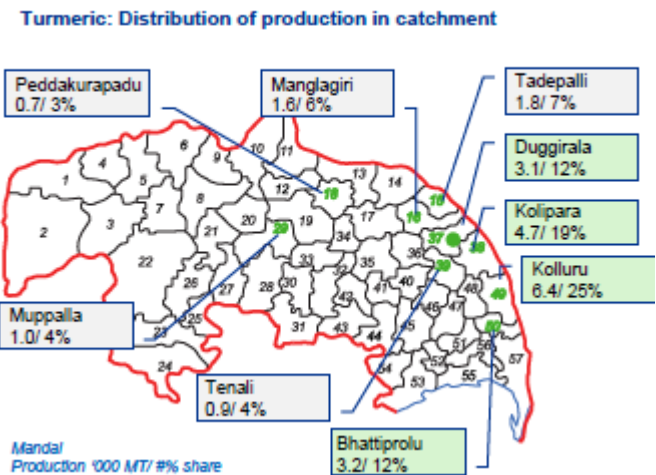
2.6 ABOUT THE MARKET YARDS/ PPC LOCATIONS

2.6.1 Duggirala Market Yard and Bhattiprolu Sub-market Yard

Duggirala Market Yard, AMC Emani was established in 1975 and regulated in 1984. The market

yard has two locations: Older market yard is spread over 5.75 Acres and new market yard is spread over 20.29 Acres. The number of notified villages comes under the yard are 28. Out of 28 villages, 14 lies in Duggirala Mandal and 14 lies in Kollipara Mandal.

The major commodity traded in Duggirala market yard is Turmeric. Duggirala, Kadapa and Selam are the major turmeric varieties traded in Duggirala market and there are no commission agents in this market. E-NAM, online trading platform, was implemented here in May 2017 and in total 84 traders are registered to the Duggirala market yard



- The average (of last 5 years) volume of turmeric traded in Duggirala is 17,162 MT. The lowest volume traded was 15,172 MT in 2015-16 and highest volume brought to the market was 24,194 MT in 2014-15. The peak season daily turmeric arrival falls between 900-1,000 MT.
- Bhattiprolu Mandal contributes 12% to the district production of turmeric, and annual production was around 3200 MT in 2016-17. Currently the produce from Bhattiprolu is traded at Duggirala Market Yard.

2.6.2 Kadapa Market Yard

- Kadapa Market Yard was established in 1971 and regulated in 1974. The marketing yard is spread over 14.32 Acre. The number of notified villages are 83. The number of registered Commission agents are 42 and traders are 149.
- In Andhra Pradesh, Kadapa is the second biggest market yard after Duggirala. Kadapa accounts for the 39% market arrival in Andhra Pradesh whereas Duggirala captures the 50% share in market arrival. Two major commodities arriving at Kadapa market yard are groundnut and turmeric.

2.6.3 Adoni Market Yard

- Adoni market yard was established in 1943 and spread in an area of 61.72 Acres. The notified commodities are Cotton, Ground Nut, Caster, Sunflower, Ajwain, Bengal Gram, Red Gram and there are 125 notified villages.
- The annual arrival of Groundnut, has fluctuated between 33,377 MT 2013-14 to 7,360 MT in 2017-18. Maximum daily arrival in market yard is 900-1000 MT. The total annual arrival is 23,100 MT (an average of last 5 years)
- There are around 408 traders and 361 commission agents registered at Market Yard,

- The eNAM system is in place at Market Yard and associated provisions like computerised gate entry and exit system, online bidding, Quality control labs are already in place.

3 SCOPE OF WORK

3.1 VENDOR'S ROLE

The scope of work for the vendors will be as follows:

- 3.1.1 The vendor shall undertake the responsibility operating and maintaining the PPC during the lease period. **The lease period will be for a tenure of 3 years after which the Vendor should handover the facilities back to the department.** The department can **extend or curtail the lease period** on the basis of the performance of the vendor in operating and maintaining the PPC.
- 3.1.2 After the completion of the contract period, except for normal wear and tear, the Service Provider shall hand over the processing centres with all its equipment, fixtures and other assets in working condition to such authority as may be directed by the Marketing Department. In case of failure to return any of the asset taken over by the Service Provider or damage of assets beyond normal wear and tear, Agricultural Marketing Department will recover the depreciated cost of such asset or repair charges, as the case may be, out of any dues payable to the Service Provider or the Service Provider shall reimburse such amounts to the Agricultural Marketing Department.
- 3.1.3 The vendor should provide turmeric processing services to the farmers on job work basis. **The services should include Collection, Steam cooking, Mechanical drying, Cleaning, Polishing, Grading, Packaging and Storage.**

The services at Groundnut Processing Centre include **Collection, Pre-cleaning, decortication, secondary cleaning, colour sorting, grading, packing, storage along with fuel briquetting.**

The facilities department is setting up at each of the locations are given in clause 3.2.2 under Role of Agricultural Marketing Department.

3.1.4 Services to be provided by PPC and the process flow:

The PPC should broadly maintain the following process flow for its operations:

- **Collection facilities:** Collection for produce from farmer field in bulk bags/ Flexible intermediate bulk container (FIBC) bags.
- **Entry at PPC and assessment of quantity & quality:** Recording the quantity and quality of produce received at PPC to estimate the conversion ratio and output quantity.
- **Steam Cooking (for Turmeric):** Turmeric curing to gelatinize the starch and sterilize the rhizomes to eliminate biological agents like fungi, Bacteria etc.
- **Mechanical Drying (for Turmeric):** Drying of cooked rhizomes with the help of mechanized dryers to reduce drying time to less than 48 hours.
- **Cleaning:** Cleaning of produce including to remove foreign matter, i.e. soil, dust, crop

residue, stones, metal, distorted and sorting small size, distorted low quality bulbs/fingers/pods.

- **Polishing (for turmeric):** Polishing for turmeric in wooden drums to remove scales and rootlets from the rhizomes and give it a finishing for market ready stage.
- **Color Sorting (for Groundnut):** In case of groundnut the sorting is color based using advance sortex, followed by grading.
- **Grading:** Mechanical grading and sorting of the produce into different grades based on size.
- **Sampling and Assaying:** Facilitate collection of sample for the Assaying Agency to test and provide quality details for the lot.
- **Packaging:** Packaging of the lot in 25 kg bags and a 5 kg sample bag for each grade, along with lot details and quality details attached to it.
- **Transportation to DPC:** Arranging for transportation of the sample bags to the Direct Purchase Center (DPC) at Duggirala/Kadapa market yard.
- **Storage:** Storage of the processed lot till the time of auction and delivery taken by the buyer or maximum three days.
- **Fuel Briquetting (for Groundnut):** The PPC operator can utilise groundnut shell for making fuel briquetting shells to be used as fuel for PPC.
 - The vendor should develop a Standard Process Manual for PPC operations on above lines, in discussion with the AMC and provide necessary training to its employees for the same.
 - Vendors should keep the only trained personnel for operating the processing plants. Any mishandling of the department's property or machineries during the lease period may lead to the termination of the agreement.
 - The vendor should arrange for the necessary permissions, approvals and licences for relevant authorities to operate the facility.

3.1.5 Maintaining records:

- The vendor should make necessary arrangement for maintaining the records of the lots processed at the facility and make it available to the Department as and when asked for.
- The vendor should set up IT infrastructure for the PPC and arrange for integration of processes with eNAM trading platform and assaying facilities provided by the Market Yard.
- The vendor should assure necessary backups and maintenance of the facility to keep it up and running for utilization. He should submit operation reports: covering details of number of farmers covered, down time of machines, total processed materials per day, payment details etc. as decided by the Department of Agriculture Marketing, A.P on monthly basis or as & when required by the Department.

3.1.6 Other instructions:

- The vendor should abide by updated rules and regulations coming into effect with change of Government Policies, during the course of time.
- The vendor should act upon notifications and circulars issued by the Agricultural Marketing Department, as per mutual consensus.
- The vendor should provide uninterrupted access to the facility for the officials from the Department and other personnel authorised by the Department for training/ monitoring/ inspection or audit purposes.

3.2 ROLE OF AGRICULTURAL MARKETING DEPARTMENT:

The Agricultural Marketing Department shall facilitate the following:

3.2.1 Data availability and facilitating location visit: The department shall provide the necessary information like Annual arrival of produce to the respective market yard and facilitate the interested bidders for conducting a visit of the proposed PPC locations.

3.2.2 Infrastructure proposed:

- The department is planning to setup following processing facilities at the three locations for turmeric.

Locations Facilities	Duggirala	Bhattiprolu	Kadapa
Steam cooker (Capacity per line 2 MT/Hr)	Total capacity =80MT/day*	Total capacity = 48MT/day*	Total capacity= 48MT/day*
Mechanical Dryer (Capacity MT/day)	Total capacity =80MT/day*	Total capacity = 48MT/day*	Total capacity = 48MT/day*
Cleaning Line** De-stoner/ Vibro separator/ Gravity separator/ Metal detector etc. (Capacity per line 2 MT/Hr)	5 lines with total capacity=10MT/hr	3 lines with total capacity =6MT/hr	3 lines with total capacity =6MT/hr
Wooden Polisher for double polishing** (Capacity per line 2 MT/Hr)	5 lines with total capacity =10MT/hr	3 lines with total capacity =6MT/hr	3 lines with total capacity =6MT/hr
Grading Machinery** (Capacity per line 2 MT/Hr)	5 lines with total capacity =10MT/hr	3 lines with total capacity =6MT/hr	3 lines with total capacity =6MT/hr
Packaging Machinery or simple bag sealers machines ** (Capacity per line 2 MT/Hr)	5 lines with total capacity =10MT/hr	3 lines with total capacity =6MT/hr	3 lines with total capacity =6MT/hr

* Calculated on the basis of 8 hours working in a day.

**The purpose of multiple lines is to enable simultaneous processing of lots from different farmers without mixing of the produce. The capacity of cleaning, polishing and packaging lines to be setup will be decided upon the input rate of the machine per hour.

- Following facilities are planned at Adoni for Groundnut Processing.

Locations Facilities	Adoni
Pre cleaning and decortication section machinery (Capacity per line 2 MT/Hr)	3 lines with total capacity= 6 MT/hr
Cleaning, sorting, grading section machinery (Capacity per line 2 MT/Hr)	3 lines with total capacity= 6 MT/hr
Sortex Machine	Capacity of 5 MT/hr
Packaging Machinery (Capacity per line 2 MT/Hr)	3 lines with total capacity= 6 MT/hr
Fuel Briquetting machinery (Capacity per line 1.5 MT/Hr)	2 lines with total capacity= 3 MT/hr

NOTE: The actual capacities of individual lines and the number of lines to be setup at each location will be communicated to the empanelled vendors.

- 3.2.3 **Civil work of the PPC:** The department will set up the plant and will also complete the required civil work before handing over the charge to the selected vendors.
- 3.2.4 **Storage Space:** The Department shall also construct and provide adequate storage space for storing the incoming raw material and final processed produce at the respective processing centres. Any other civil work needed after the operation is started will also be taken over by the department at its own discretion.
- 3.2.5 The Department shall arrange for uninterrupted access for the PPC with necessary internal roads within the Market Yard.
- 3.2.6 **Services Promotion:** The Department can facilitate the winning party by providing space for the promotional media to be installed in Agri-markets for promoting the services offered by the PPC. The Department shall also facilitate in providing training and awareness creation among the farmers for the services provided by the PPC. The department shall hold no compulsion in extending these services though.

4 QUALIFICATION CRITERION FOR TENDERERS

4.1 TENDERERS SHOULD BE A SINGLE ENTITY:

4.1.1 The Tenderer can be an FPO/FPCs/POPIs etc. The Tenderer shall be a single entity and any consortium between the Tenderer and any other entity is not allowed to participate in this tender.

4.2 TENDERERS NOT TO BE INELIGIBLE:

4.2.1 Tenderers shall not be under a declaration of ineligibility for any reason whatsoever as issued by Government of India or any state government or any public sector undertaking of the Government of India or any state government.

4.2.2 Tenderer shall affirm its eligibility to participate in the tender. The affirmation shall be as per Annexure-1 and shall be duly signed by the person authorized as per Annexure-4.

4.3 QUALIFICATION CRITERIA FOR TENDERERS:

The qualification criteria for Tenderers are given below.

4.3.1 The Tenderer may be a **FPOs/ FPCs/ POPIs** duly registered.

4.3.2 The average turnover of the bidder in the last two financial years namely 2016-17, and 2017-18 **should be minimum Rs.10 Lakhs** but should not be zero in any of these years.

4.3.3 The bidder must have the required resources and should **have minimum one year** of experience of operating and maintaining a primary processing unit.

NOTE: The applicant/ organization can choose to bid for one or more PPCs out of the proposed four locations.

5 TENDER DOCUMENTS

5.1 CONTENTS OF THE TENDER DOCUMENT:

5.1.1 This tender document includes, background to the invitation, instruction to Tenderers along with Annexures 1 to 5.

5.2 CLARIFICATION REGARDING TENDER DOCUMENTS:

5.2.1 Tenderers requiring any clarification regarding tender document may notify with Agricultural Marketing Department, A.P in writing through e-mail at the e-mail address indicated in this document before the pre-bid meeting. The Agricultural Marketing Department will respond to all such clarification requests through email to all Tenderers.

5.3 AMENDMENTS TO TENDER DOCUMENTS:

5.3.1 At any time prior to the deadline for submission of tenders, the Agricultural Marketing Department, A.P may, for any reason, whether at its own initiative or in response to a clarification requested by a Tenderer or as a result of the outcome of the pre-bid meeting, modify this tender document through an amendment/corrigendum without giving any notice/information to the tenderers.

5.3.2 All amendments to the tender document shall be uploaded to website and shall be binding on the Tenderers.

5.4 PRE-BID MEETING OF TENDERERS:

5.4.1 A pre-bid meeting of Tenderers would be held at the notified venue, date and time as mentioned in the RFP Schedule.

5.4.2 Tenderers may seek clarifications on the tender documents and other relevant matters. They may also suggest amendments to the tender documents. However, the Agricultural Marketing Department would have absolute discretion on accepting or rejecting the suggestions made.

6 SUBMISSION OF PROPOSAL

6.1 LANGUAGE OF THE TENDER

- The tender prepared and submitted by the Tenderers shall be in English. Any correspondence relating to the tender between the Tenderer and with Agricultural Marketing Department, A.P shall be in English language.
- Supporting documents and printed literature furnished by the Tenderer may be in another language provided that they are accompanied by a certified translation of the relevant passages in English language in which case, for the purposes of interpretation of the tender, the translation shall govern. However, documents in Telugu need not be

translated.

6.2 BID DOCUMENTS

- 6.2.1 The EoI document shall comprise Annexure 1 to 5, along with all its supporting documents and attachments.
- 6.2.2 The hard copy of the EoI documents should be submitted to the Commissioner of Agricultural Marketing Department, A.P in properly sealed envelope and clearly marked as Expression of Interest for Primary Processing Centre.
- 6.2.3 Without prejudice to the generality of the above, the following shall form a part of the EoI to be submitted by the Tenderer.
- Letter of affirmation in a format: Annexure-1
 - General information of the Tenderer in a format: Annexure-2
 - Particulars about fulfilling the qualification criteria, along with necessary enclosures, as per Annexure-3
 - Power of Attorney: Annexure-4
 - The detailed information about the firm as per Annexure 5
 - Any other document that the Tenderer desires to submit.

6.3 SELECTION METHOD

- 6.3.1 **Stage 1- Expression of Interest:** The department invites the EoI from the experienced FPOs. The department shall shortlist the bidders as per the criteria laid down in clause 4.3.
- 6.3.2 **Stage 2-Request for Proposal:** The department shall circulate a detailed RFP among the shortlisted vendors only.
- The selected vendors shall submit the technical and financial proposal as per the RFP document. The shortlisted vendors may also carry out the required study for deciding on the financial viability, at their own cost, based upon the RFP
 - The technical and financial proposals submitted as per RFP shall be evaluated by the Evaluation Committee. The combined score of technical and financial will be taken into consideration and the vendors shall be ranked as per the combined score and shall be selected for further contract discussion.

6.4 SUBMISSION OF PROPOSAL

- The bidder has to submit the bid in hard copy. They are requested to submit all the documents as part of Bid, at O/o the Commissioner and Director of Agricultural Marketing, Guntur on or before 3.30 PM on 8th October 2018 either personally or through courier or by post.

- The department shall not take any responsibility for any delay or non-receipt. If any of the documents furnished by the bidder is found to be false/fabricated/bogus, the bidder is liable for cancellation of work and criminal prosecution and black listing.
- The bidder is requested to get a confirmed acknowledgement from the Tender Inviting Authority as a proof of Hardcopies submission to avoid any discrepancy. The bidder has to attach all the required documents as required by Tender Inviting Authority in its tender conditions.

6.5 PERIOD OF VALIDITY OF PROPOSAL

- 6.5.1 Unless declared to the contrary, tender shall remain valid for a period of 90 days after the last date for submission of tender. Any tender valid for a shorter period shall be treated as non-responsive and rejected.
- 6.5.2 Under exceptional circumstances, The Agricultural Marketing Department may solicit the consent of the Tenderer for an extension of the period of validity. The request and the responses thereto shall be made in writing.
- 6.5.3 Tenderer may, by a communication through writing or email accept the request for extension of period of validity. In such a case, the earnest money deposit provided shall also be suitably extended.
- 6.5.4 Tenderer accepting the request for extension of period of validity would not be permitted to modify its tender.
- 6.5.5 Tenderer may decline to extend the validity of the tender and in such case; its tender would not be considered for acceptance.

6.6 SIGNING OF THE DOCUMENTS

- 6.6.1 Tenders received without the signature of the person authorised to sign the tender shall be rejected.
- 6.6.2 All pages of the tender shall be initialled by the person or persons signing the tender and these of the Tenderer affixed thereon before the submission.

6.7 DEADLINE FOR SUBMISSION OF PROPOSAL

- 6.7.1 Tenders shall be submitted on or before the time and date specified in this document. In the event that the specified date for the submission of tenders is declared as a public holiday, tenders will be received up to the appointed time on the next working day.
- 6.7.2 The Agricultural Marketing Department, A.P may, at its discretion, extend the deadline for submission of tenders by amending the tender document, in which case all rights and obligations of This Office and Tenderers before the extension of the deadline will remain the same in the extended period.

6.7.3 Tenderers are advised to submit all the documents / information well in advance without waiting till the last date. The Agricultural Marketing Department will not be responsible for failure on the part of the tenderers in submitting the tender before the deadline due to any reason.

6.8 WITHDRAWAL OF PROPOSAL

6.8.1 No tender shall be withdrawn in the interval between the deadline for submission of tenders and the expiration of the period of validity of the tender specified by the Tenderer in its tender.

7 EVALUATION PROCEDURE

7.1 OPENING OF TENDERS BY THE MARKETING DEPARTMENT

- In the event that the date specified for opening of tenders is declared a public holiday, tenders shall be opened at the appointed time and location on the next working day.
- Representatives of Tenderers may be present at the time of opening of tenders. They shall sign a register evidencing their attendance.

7.2 SUBSTANTIALLY RESPONSIVE TENDERS

- A tender shall be deemed to be substantially responsive if the Bid has been submitted as per the clauses of EoI.
- The Agricultural Marketing Department shall have absolute discretion to either consider any tender that is not substantially responsive or reject the same.

7.3 SEEKING CLARIFICATION ON RECEIVED BIDS

- The Agricultural Marketing Department may, at its discretion, seek any clarification from the tenderers with regard to their bids submitted. The request for clarification and the response shall be in writing and no change in rates or substance of the tender shall be sought, offered or permitted.

7.4 EVALUATION OF ELIGIBILITY

The technical bid is liable for rejection, at the discretion of the Agricultural Marketing Department, A.P if-

7.4.1 Any of the documents as required in EoI have not been submitted or if submitted is defective for any reason whatsoever; or

7.4.2 The period of validity of the proposal is not as specified in this tender document; or

7.4.3 The Tenderer does not satisfy any of the qualification conditions prescribed in this EoI;

Or,

The Marketing Department is of opinion that the Technical Bid is not capable of consideration for any other reason whatsoever.

8 MISCELLANEOUS

8.1 CONTACTING THE MARKETING DEPARTMENT

8.1.1 Save for exceptional the circumstances, as determined by the department, no Tenderer shall contact the Marketing Department on any matter relating to its tender, from the last date for receipt of completed tender forms till the notification of the award.

8.1.2 Any effort by a Tenderer to influence the Marketing Department in its decisions on tender evaluation, tender comparison or notification of the award may result in rejection of the tender of such Tenderer.

8.2 CORRUPT OR FRAUDULENT PRACTICES

8.2.1 The Marketing Department requires that Tenderers observe the highest standard of ethics at the time of bidding and while providing services to the Marketing Department. In pursuance of this policy, for the purposes of this clause,

8.2.2 "Corrupt practice" means the offering, giving, receiving or soliciting of anything of value to influence the action of an official in the procurement process or in contract execution; and

8.2.3 "Fraudulent practice" means a misrepresentation of facts in order to influence the procurement process or the execution of a contract to the detriment of Marketing Department, and includes collusive practice among Tenderers (prior to or after tender submission) designed to establish tender prices at artificial non-competitive levels and to deprive the Marketing Department of the benefits of free and open competition.

8.2.4 The Marketing Department may reject the tender of the Lowest Tenderer/any other Tender, if it determines that the Tenderer has engaged in corrupt or fraudulent practices in competing for the contract in question.

8.2.5 The Marketing Department may withdraw the notification of award if it determines that the Selected Tenderer has engaged in corrupt or fraudulent practices in competing for the contract in question.

8.2.6 The Marketing Department may declare a Tenderer ineligible, either indefinitely or for a stated period of time, to be awarded a contract, if it at any time it determines that the Tenderer has engaged in corrupt or fraudulent practices in competing for the contract in question.

8.3 DISPUTE RESOLUTION AND LITIGATIONS

8.3.1 Any dispute regarding the tender shall be resolved in accordance with the guidelines for dispute resolution by the Disputes Committee for Online Markets issued by the Director, Agricultural Marketing Department, Government of Andhra Pradesh vide Order No. Proce. No. MR/47/2016, dated 10-2017 (see website: www.tender.apereprocurement.gov.in).

8.3.2 Subject to the aforesaid, the Courts in Guntur or adjured city alone shall have jurisdiction in respect of any matter arising from or related to this tender or the Contract.

8.4 GENERAL

8.4.1 Intending bidders may visit markets and ascertain the facilities existing and other details before offering the bid.

8.4.2 The tender document will form part of the contract to be entered with the selected tenderer.

8.5 RIGHT TO ACCEPT ANY TENDER OR TO REJECT ANY OR ALL TENDERS

8.5.1 The Agricultural Marketing Department reserve the right to accept or reject any tender or tenders or to annul the tendering process at any stage.

ANNEXURE-1

Letter of Affirmation

(To be given in the letterhead of the Tenderer)

To

O/o. Commissioner and Director of Agriculture Marketing,
Old Mirchi Market Yard,
Chuttugunta,
Guntur-522004.

Sir,

It is hereby affirmed that we, M/s. _____ (Name of the Tenderer to be filled in) have not been declared ineligible by Government of India or any state government or any public sector undertaking of the Government of India or any state government and are not ineligible to participate in the tender for supply of component invited by you vide _____ dated _____.

Yours sincerely,

Authorised signatory

ANNEXURE-2

Format for furnishing general information about the Tenderer

(To be given in the letterhead of the Tenderer)

To

The Commissioner and Director of Agriculture Marketing,
Old Mirchi Market Yard,
Chuttugunta,
Guntur-522004.

Sir,

We are herewith furnishing the following general information.

- 1 Name of the Tenderer

- 2 Address for correspondence

- 3 Name, address, telephone number and email of the contact person to whom all correspondence in respect of this tender should be sent

Certified that, the above information furnished is true and correct to the best of our knowledge and belief.

Place:

Date:

Authorised signatory

ANNEXURE-3

Format for furnishing information on satisfying qualification criteria

(To be given in the letterhead of the Tenderer)

To

The Commissioner and Director of Agriculture Marketing,
Old Mirchi Market Yard, Chuttugunta,
Guntur-522004.

Sir,

We are herewith furnishing details on satisfying eligibility criteria along with supporting documents.

	Name, address, telephone number and email of the contact person to whom all correspondence in respect of this tender should be sent	The Commissioner and Director of Agrl. Marketing, Old Mirchi Market Yard, Chuttugunta, Guntur-522004. Email: comm_mktg@yahoo.com
S.No.	Qualification Criteria	Supporting document required
1	FPOs/FPCs/POPI setc. registered as per the corresponding act	Enclose the relevant certificate as proof. Copy of PAN Card & Registration
2	The Tenderer should have the required set up and at least 1 year experience in operating any processing centre	The Tenderer shall enclose the organization profile describing its business activity and resource details in not less than 500 words.
3	The average turnover should be minimum Rs.10 Lakhs. During last two financial years. (2016-17 and 2017-18)	Enclose certified copies of audited accounts for the last three financial years.

Certified that, the above information furnished is true and correct to the best of our knowledge and belief.

Place:

Date:

Authorised signatory

ANNEXURE-4

Power of Attorney for signing of Tender

(To be executed on stamp paper of appropriated denomination)

Know all men by these presents, We, _____ (name of the company and address of the registered office) do hereby irrevocably constitute, nominate, appoint and authorise Mr./ Ms (Name), son/daughter/wife of _____ and presently residing at _____ who is presently employed with us and holding the position of _____ as our true and lawful attorney (hereinafter referred to as the "Attorney") to do in our name and on our behalf, all such acts, deeds and things as are necessary or required in connection with or incidental to submission of our tender for providing Primary Processing Centre Services for the Regulated Markets in Andhra Pradesh, including but not limited to signing and submission of all applications, tenders and other documents and writings, participate in Tenderers' and other conferences and providing information / responses to the Company, representing us in all matters before the Company, signing and execution of all contracts including the agreement and undertakings consequent to acceptance of our tender, and generally dealing with the Company in all matters in connection with or relating to or arising out of our tender for providing the said services and/or upon award thereof to us and/or till the entering into of the agreement with the Company.

AND we hereby agree to ratify and confirm and do hereby ratify and confirm all acts, deeds and things lawfully done or caused to be done by our said Attorney pursuant to and in exercise of the powers conferred by this Power of Attorney and that all acts, deeds and things done by our said Attorney in exercise of the powers hereby conferred shall and shall always be deemed to have been done by us.

IN WITNESS WHEREOF WE _____ **THE ABOVE NAMED PRINCIPAL HAVE**
EXECUTED THIS POWER OF ATTORNEY ON THIS _____ DAY OF 2018.

For _____

(Signature)

(Name, Title and Address)

Witnesses:

(Signature)

(Name, Title and Address)

Accepted [Notarized]

(Signature)

(Name, Title and Address of the Attorney)

Notes: The mode of execution of the Power of Attorney should be in accordance with the procedure, if any, laid down by the applicable law and the charter documents of the executant(s) and when it is so required, the same should be under common seal affixed in accordance with the required procedure.

Also, wherever required, the Tenderer should submit for verification the extract of the charter documents and documents such as a resolution/power of attorney in favour of the person executing this Power of Attorney for the delegation of power hereunder on behalf of the Tenderer.

ANNEXURE-5

OUTLINE FOR DETAILED INFORMATION ABOUT THE FPOS /FPCS / POPIS

S.No.	Item description	Remarks
1	Name of the organization, Registration date and other details	
2	Details of the shareholder (number of farmers associated)	
3	Details of the activities of the Firm	
	a) Primary Activities	
	b) Secondary Activities	
	c) Geographical reach of the activities	
	d) Details of experience of handling agricultural commodities	
	e) Beneficiary of the activities	
4	Rewards and Recognition	
5	Any experience in field of processing (general or spice processing)	
6	Financial Performance of the firm since inception	
7	What expertise and resources you think can help in operating the PPC? (Please answer in not less than 500 words)	
8	Out of the four locations which location your firm would like to quote for and why? (Please answer in not less than 500 words)	